



3501 DENALI STREET, SUITE 101  
ANCHORAGE, ALASKA 99503

907.334.1300 PH  
844.404.1300 TF  
206.330.0306 FAX  
907.563.8284 TTY

*SESA provides consultation and training to support the unique educational needs of individuals and the Alaskan communities that serve them.*

## **BOARD OF DIRECTORS MEETING**

*Face to Face*

Tuesday, December 3, 2019

9:30 AM - 11:30 AM

### **BUSINESS MEETING MINUTES**

**The Board reserves the right to enter into Executive Session for matters allowed by law.**

1. CALL TO ORDER

Board President Jean Gerhardt-Cyrus called the December 3, 2019, Business Meeting to order at 9:31am.

a. BOARD ROLL CALL

Called by April Vanderlinden, SESA Executive Assistant.

b. INTRODUCTION OF STAFF AND GUESTS

Staff and guests introduced by April Vanderlinden, SESA Executive Assistant.

c. READING OF SESA MISSION STATEMENT

Board Member Meghan Clark read SESA's mission statement

2. WORK SESSION NOTES AND BUSINESS MEETING MINUTES

a. Approval of October 4, 2019, Work Session Notes and Business Meeting Minutes

MOTION to approve the Work Session Notes and Business Meeting Minutes of October 4, 2019.

MOVED: Molly McManamin

SECOND: Anna Attla

DISCUSSION: None

AYES: Unanimous

OPPOSED: None

MOTION PASSED

3. APPROVAL OF BUSINESS MEETING AGENDA

MOTION to approve the Work Session Notes and Business Meeting Agenda of December 3, 2019.

MOVED: Debbie Treece  
SECOND: Elizabeth Lougee  
DISCUSSION: None  
AYES: Unanimous  
OPPOSED: None  
MOTION PASSED

4. CONSENT AGENDA

None

**Note:** *Consent Agenda means automatic unanimous approval of business listed under it. If determination is made that item requires discussion, it will then become an Action Item with an Action Item number assigned. After discussion, a formal vote will be taken.*

5. PUBLIC COMMENT - 9:35 AM - 10:05 AM

None

6. CORRESPONDENCE TO/FROM THE BOARD

None

7. ACTION ITEMS

- a. FY20-05 Review of SESA Public Audit  
Roll Call Vote

MOTION to approve the SESA public audit as performed by Altman Rogers & Company and presented during the December 2, 2019, SESA Board Work Session.

MOVED: Elizabeth Lougee  
SECOND: Debbie Treece  
DISCUSSION: None  
Roll Call Vote sheet attached  
MOTION PASSED

- b. FY20-06 Adoption of Board Policy 4132  
Viva Voce

MOTION to approve the adoption of Board Policy 4132 as presented during the December 2, 2019, SESA Board Work Session.

MOVED: Meghan Clark  
SECOND: Debbie Treece  
DISCUSSION: None  
AYES: Unanimous  
OPPOSED: None  
MOTION PASSED

- c. FY20-07 Adoption of Board Policy 6141.3  
Viva Voce

MOTION to approve the adoption of Board Policy 6141.3 as presented during the December 2, 2019, SESA Board Work Session.

MOVED: Debbie Treece  
SECOND: Elizabeth Lougee  
DISCUSSION: None  
AYES: Unanimous  
OPPOSED: None  
MOTION PASSED

8. EXECUTIVE SESSION

None

9. STANDING REPORTS

- a. Executive Director's Report  
b. Financial Report

10. UPCOMING MEETING DATES

- a. FY 2020 Spring Board Meeting scheduled for Monday, March 2, 2020  
b. FY 2020 Summer Board Meeting scheduled for Friday, May 28, 2020

11. BOARD COMMENTS/DISCUSSION

- Many thanks for the Board Meeting arrangements and for the SESA Staff Luncheon
- Many thanks to Patrick and Genevieve for the clean audit and for making their reports easy to follow

- Elizabeth Lougee is very happy to be on the Board of Directors for SESA and to be able to share the knowledge she gains here
- Thank you to the Board for being so responsive and so supportive of SESA
  
- Thank you to the SESA team for being such a cohesive team and making the mission possible
- Happy Holidays and have a wonderful New Year!

12. ADJOURNMENT

Board President Jean Gerhardt-Cyrus adjourned the December 3, 2019, SESA Board of Directors Business Meeting at 11:30 a.m.

\*\*\*\*\*

---

BOARD SECRETARY

DATE

DT/av