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ACCEPTANCE OF TRANFERRED LIBRARY MATERIALS

I accept the responsibility for the materials (listed below) that were formerly checked out to _____ . I understand that I need to return materials in good condition, with all parts, and on time, and that should materials be lost or damaged, I will be billed for them. They are no longer the responsibility of the previous borrower. I understand that the materials will be due on _____ . I further understand that non-responsiveness to Materials Reminders will also result in a bill. The Library Policy is available on our website (www.sesa.org), or you may request a paper copy.

Circulation Number	Title	Insured Value

Signature _____ Date _____
 Printed Name _____
 School _____
 Address _____
 City/Zip _____
 Phone _____
 Email _____

Memorandum of Agreement on Library Use is on file or attached

Acknowledgement of original borrower _____

COMPLETE THE ENTIRE FORM AND SEND TO THE SESA LIBRARY.