

Paraprofessional Skills Preference Inventory

Instructional Support

1. Observe and record student progress in academic areas.
2. Help students practice spelling words.
3. Help students practice reading to reinforce lessons.
4. Help students practice math to reinforce lessons.
5. Help students with workbooks.
6. Help with listening activities.
7. Modify written materials to meet student needs.
8. Read to students.
9. Tape record stories, lessons and assignments.
10. Help students work on projects assigned in regular classroom.
11. Assist students with self-help skills (grooming, etc.).
12. Help plan daily activities for students.
13. Assist in developing behavioral objectives.
14. Assist in testing students.
15. Talk with students about careers.
16. Help students select library books.
17. Help non-English speaking students with vocabulary.
18. Attend IEP Meetings
- 19.
- 20.

	<i>I'll do this now</i>	<i>I'll try with support</i>	

13. Collect completed work.
14. Assist students with health needs.
15. Prepare and arrange room for the teacher.
- 16.
- 17.

Do	Try	No

Behavior Management Support

1. Supervise Time-out
2. Observe and chart student behavior.
3. Give positive reinforcement and support.
4. Manage conflicts between students.
5. Provide close supervision for students with behavior problems.
6. Circulate in classroom to provide support where needed.
7. Make sure class and school rules are followed.
8. Assist students who are self-managing behavior.
9. Help students develop organizational skills.
- 10.

Clerical Support

1. Take attendance.
2. Type reports, tests, seat work.
3. Operate copier, thermofax, etc.
4. Sort and file student papers.
5. Record grades.
6. Collect fees, i.e. book, milk, activity, etc.
7. Correct assigned student lessons.
8. Grade and record objective tests.
9. Help with paperwork to facilitate parent-teacher appointments.
10. Inventory materials and fill out forms.
11. Arrange field trips.
- 12.
